

# Registration Form

Ms. Mrs. Mr. Dr. Rev.

Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

Why do you want a grant; what would you do with the funds?

This **Burke County** Technical Assistance Workshop is FREE.  
Participants are expected to take this information to their communities.

**Pre-registration is mandatory in order for you to attend this Workshop.  
We can accommodate only 45 persons; therefore, you must register by  
December 1st, so register now!**

**Fax this form to (843) 792-1375, or mail it to:**

Latecia M. Abraham, MHA  
Public Information Coordinator  
MUSC - PICO  
Library Science & Informatics  
171 Ashley Avenue, Suite 305  
MSC 403  
Charleston, SC 29425

Indicate any special needs (i.e., dietary, handicapped access):

Public Information and Community Outreach  
Department of Library Science and Informatics  
Medical University of South Carolina  
171 Ashley Avenue, Suite 305  
MSC 403  
Charleston, SC 29425

# Community Leaders Institute Technical Assistance Workshop

December 4, 2010

Augusta Technical College  
Waynesboro/Burke Campus Auditorium  
216 Highway 24 South  
Waynesboro, GA 30830



Savannah River  
Nuclear Solutions, LLC  
A Fluor/Daniel Partnership

James E. Clyburn  
Transportation  
Research and Conference  
Center



# Overview

On Saturday, December 4, 2010, at Augusta Technical College-Waynesboro/Burke Campus in Waynesboro, GA, the Medical University of South Carolina (MUSC), South Carolina State University (SCSU) James E. Clyburn Transportation Research and Conference Center, Savannah River Nuclear Solutions, U.S. Department of Energy and Augusta Technical College are sponsoring a one-day technical assistance workshop for members of those communities that have participated in Community Leaders Institutes (CLI).

The program emphasizes essential “how-to” skills needed to prepare a “good” grant application. Experts will lead hands-on sessions in finding available grant funding agencies; planning, preparing and submitting a grant application; and establishing and using a 501(c)3 non-profit designation.

# Agenda

**Saturday, December 4, 2010**

- 8:30 am Registration & Continental Breakfast**  
Augusta Technical College - Waynesboro/Burke Campus Auditorium
- 9 am Opening & Welcoming Remarks**  
Augusta Technical College - Waynesboro/Burke Campus Auditorium  
**Mr. Terry D. Elam**, President, Augusta Technical College - Waynesboro/Burke Campus, Waynesboro, GA  
**Dr. David E. Rivers**, Assistant Professor and Director, Public Information and Community Outreach (PICO), Department of Library Science and Informatics, MUSC, Charleston, SC  
**Ms. de’Lisa Carrico**, Public Affairs Specialist, Office of External Affairs, DOE Savannah River Operations Office, Aiken, SC  
**Ms. Barbara Smoak**, Education Programs Manager, Savannah River Nuclear Solutions, Aiken, SC
- Session I. Ready, Set: Give Me Your Money, What’s In A Name, and Do We Really Want To Do This? Terms and Techniques of Grant Writing**  
**9:30 am**  
Augusta Technical College - Waynesboro/Burke Campus Auditorium  
**Presenter: Ms. Deborah N. Blacknall**, Grants Administrator & Assistant Officer, Office of Sponsored Programs, SCSU, Orangeburg, SC  
**Presenter: Ms. Gwendolyn F. Mitchell Ulmer**, Grants Administrator, Office of Sponsored Programs, SCSU, Orangeburg, SC
- Session II. Go: How Do We Do It, and How Much Do We Need? Developing a Proposal and Budget**  
**10:30 am**  
**Presenter: Ms. Deborah N. Blacknall**, SCSU, Orangeburg, SC  
**Presenter: Ms. Gwendolyn F. Ulmer**, SCSU, Orangeburg, SC
- 11:20 am BREAK**
- Session III. Understanding The 501(c)3 Organization... Formulation and Benefits of a 501(c)3 Organization**  
**11:30 am**  
**Presenter: Dr. Robert E. Hill**, President, Ladner Group, L.L.C., Columbia, SC  
**Overview of the Computer Laboratory Session**  
**Presenter: Ms. Latecia M. Abraham**, Program Coordinator, PICO, MUSC, Charleston, SC
- 12:30 pm LUNCH**  
Augusta Technical College - Waynesboro/Burke Campus Auditorium
- Session IV. Where Is The Money? Finding Available Grant Funding Agencies**  
**1:30 pm**  
Computer Labs: Augusta Technical College - Waynesboro/Burke Campus, Rooms 108 and 109  
**Presenter: Ms. Deborah N. Blacknall**, SCSU, Orangeburg, SC  
**Presenter: Ms. Gwendolyn F. Ulmer**, SCSU, Orangeburg, SC

# Technical Assistance Workshop

Progress requires informed and active leaders. The purpose of this Technical Assistance Workshop is to reinforce this principle and to emphasize the unique relationship between environmental protection, human health, environmental justice and economic development as an essential part of community development.

## For More Information Contact:

### Dr. David E. Rivers

Assistant Professor and Director  
Public Information and Community Outreach  
Department of Library Science & Informatics  
Medical University of South Carolina  
Phone: 843-792-5546  
Email: riversd@musc.edu

### Dr. Reinhardt G. Brown

Director, Environmental Policy Institute  
James E. Clyburn Transportation Research and Conference Center  
South Carolina State University  
Phone: 803-536-8863  
Email: rbrown@scsu.edu

## Sponsored by:

Medical University of South Carolina, South Carolina State University James E. Clyburn Transportation Research and Conference Center, Savannah River Nuclear Solutions, U.S. Department of Energy and Augusta Technical College - Waynesboro/Burke Campus.