This Tennessee State University Technical Assistance Workshop is FREE. Participants are expected to take this information to their communities.

Pre-registration is mandatory in order for you to attend this Workshop. All are welcome to attend the Lecture. However, seating for the Computer Lab is limited, so register now. Please register by August 12, 2019.

Register online at http://pico.library.musc.edu, or fax this form to (843) 792-1375, or mail it to:

Dr. Latecia M. Abraham-Hilaire
Assistant Professor
MUSC - PICO - Library Science & Informatics
171 Ashley Avenue, Suite 305
MSC 403
Charleston, SC 29425
On Saturday, August 24, 2019, at Tennessee State University in Nashville, TN, the Medical University of South Carolina (MUSC), U.S. Department of Energy, Allen University, and Tennessee State University are sponsoring a one-day Technical Assistance Workshop.

The program emphasizes essential “how-to” skills needed to prepare a “good” grant application. Experts will lead hands-on sessions in finding available grant funding agencies; planning, preparing and submitting a grant application.

**Agenda**

**Saturday, August 24, 2019**

8:30 am  **Registration and Continental Breakfast**
Avon Williams Campus, Atrium

9 am  **Opening & Welcoming Remarks**
Avon Williams Campus, Room #: 353
Dr. Lonnie Sharpe, Samuel P. Massie Chair of Excellence, Tennessee State University, Nashville, TN
Dr. Melinda Downing, Environmental Justice Program Manager; Office of Legacy Management, U.S. Department of Energy, Washington, DC
Dr. David E. Rivers, Professor and Director, Public Information and Community Outreach (PICO), Medical University of South Carolina (MUSC), Charleston, SC
Dr. Oluwole Ariyo, Associate Professor of Cell and Molecular Biology; Principal Investigator, Environmental Justice Institute; Allen University, Columbia, SC

**Session I. Ready, Set: Give Me Your Money, What’s In A Name, and Do We Really Want To Do This?**

9:30 am  **Terms and Techniques of Grant Writing**
Presenter: Ms. Deborah N. Blacknall, CRA, Grants Administrator & Assistant Officer/Assistant Professor, Office of Sponsored Programs, South Carolina State University (SCSU), Orangeburg, SC
Presenter: Mrs. Gwendolyn F. Mitchell Ulmer, MS, CRA, Grants Administrator II, Office of Sponsored Programs, SCSU, Orangeburg, SC

10:30 am  **BREAK**

**Session II. Go: How Do We Do It, and How Much Do We Need?**

10:45 am  **Developing a Proposal and Budget**
Presenter: Ms. Deborah N. Blacknall, CRA, SCSU, Orangeburg, SC
Presenter: Mrs. Gwendolyn F. Mitchell Ulmer, MS, CRA, SCSU, Orangeburg, SC

12 pm  **LUNCH**
Avon Williams Campus, Atrium

**Session III. Where Is The Money? Finding Available Grant Funding Agencies**

1 pm  **Computer Lab: Avon Williams Campus, Room #: 272**
Presenter: Ms. Deborah N. Blacknall, CRA, SCSU, Orangeburg, SC
Presenter: Mrs. Gwendolyn F. Mitchell Ulmer, MS, CRA, SCSU, Orangeburg, SC

2 pm  **Evaluation**
Presenter: Dr. Latecia M. Abraham-Hilaire, Assistant Professor, PICO, Academic Affairs Faculty, MUSC, Charleston, SC

**Overview**

Progress requires informed and active leaders. The purpose of this Technical Assistance Workshop is to reinforce this principle and to emphasize the unique relationship between environmental protection, human health, environmental justice and economic development as an essential part of community development.

**For More Information Contact:**

Dr. David E. Rivers
Professor, Academic Affairs Faculty
Director, Public Information and Community Outreach
Medical University of South Carolina
Phone: 843-792-5546
Email: riversd@musc.edu

Dr. Lonnie Sharpe
Samuel P. Massie Chair of Excellence
Tennessee State University
Phone: 615-963-7474
Email: sharpe@coe.tsuniv.edu

Dr. Oluwole Ariyo
Associate Professor, Cell and Molecular Biology
Principal Investigator, Environmental Justice Institute
Allen University
Phone: 803-376-5771
Email: oariyo@allenuniversity.edu

**Sponsored by:** Medical University of South Carolina (MUSC), U.S. Department of Energy, Allen University, and Tennessee State University.