This Allen University Technical Assistance Workshop is FREE. Participants are expected to take this information to their communities. Pre-registration is mandatory in order for you to attend this Workshop. All are welcome to attend the Lecture. However, seating for the Computer Lab is limited to 40 spaces. Please register by May 22, 2017!

Register online at http://pico.library.musc.edu, or Fax this form to (843) 792-1375, or mail it to:

Dr. Latecia M. Abraham
Assistant Professor
MUSC - PICO - Library Science & Informatics
171 Ashley Avenue, Suite 305
MSC 403
Charleston, SC 29425

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On Saturday, June 3, 2017, at Allen University in Columbia, SC, the Medical University of South Carolina (MUSC), Allen University, U.S. Department of Energy, and SE VIEW-DOD are sponsoring a one-day Technical Assistance Workshop.

The program emphasizes essential “how-to” skills needed to prepare a “good” grant application. Experts will lead hands-on sessions in finding available grant funding agencies; planning, preparing and submitting a grant application.

**Overview**

Progress requires informed and active leaders. The purpose of this Technical Assistance Workshop is to reinforce this principle and to emphasize the unique relationship between environmental protection, human health, environmental justice and economic development as an essential part of community development.

For More Information Contact:

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Sponsored by: Medical University of South Carolina (MUSC), Allen University, U.S. Department of Energy, and SE VIEW-DOD.

**Agenda**

**Saturday, June 3, 2017**

8:30 am  **Registration and Continental Breakfast**
Gibbs Hall, Room 101

9 am  **Opening & Welcoming Remarks**
Gibbs Hall, Room 101
Dr. Ernest McNealey, President, Allen University, Columbia, SC
Dr. David E. Rivers, Associate Professor and Director, Public Information and Community Outreach (PICO), Medical University of South Carolina, Charleston, SC
Dr. Oluwole Ariyo, Associate Professor of Cell and Molecular Biology; Principal Investigator, Environmental Justice Institute; Allen University, Columbia, SC

**Session I. Ready, Set: Give Me Your Money, What’s In A Name, and Do We Really Want To Do This?**

9:30 am  **Terms and Techniques of Grant Writing**
Presenter: Ms. Deborah N. Blacknall, CRA, Grants Administrator & Assistant Officer, Office of Sponsored Programs, South Carolina State University (SCSU), Orangeburg, SC
Presenter: Mrs. Gwendolyn F. Mitchell Ulmer, MS, CRA, Grants Administrator II, Office of Sponsored Programs, SCSU, Orangeburg, SC

10:30 am  **BREAK**

**Session II. Go: How Do We Do It, and How Much Do We Need?**

10:45 am  **Developing a Proposal and Budget**
Presenter: Ms. Deborah N. Blacknall, CRA, SCSU, Orangeburg, SC
Presenter: Mrs. Gwendolyn F. Mitchell Ulmer, MS, CRA, SCSU, Orangeburg, SC

11:50 am  **Evaluation**
Presenter: Dr. Latecia M. Abraham, Assistant Professor, PICO, MUSC, Charleston, SC

12 pm  **LUNCH**
The Chappelle Gallery

**Session III. Where Is The Money? Finding Available Grant Funding Agencies**

1 pm  **Computer Lab: JS Flipper Building**
Presenter: Ms. Deborah N. Blacknall, CRA, SCSU, Orangeburg, SC
Presenter: Mrs. Gwendolyn F. Mitchell Ulmer, MS, CRA, SCSU, Orangeburg, SC