

Registration Form

Date of Attendance: Please check one of the dates below.

July 15, 2011 St. Thomas July 16, 2011 St. Croix

Ms. Mrs. Mr. Dr. Rev.

Name _____

Title _____

Organization _____

Address _____

City, State, Zip _____

Phone _____

Fax _____

Email _____

Why do you want a grant; what would you do with the funds?

This **Virgin Islands** Technical Assistance Workshops are FREE.
Participants are expected to take this information to their communities.

**Pre-registration is mandatory in order for you to attend these Workshops.
Please register by June 30, 2011!**

Fax this form to (340) 693-1148, (843) 792-1375, or mail it to:

Tessa Liburd
Administrative Assistant
School of Nursing
Caribbean Exploratory Research Center
University of the Virgin Islands
#2 John Brewer's Bay
St. Thomas, US Virgin Islands 00802

Latecia M. Abraham, MHA
Program Coordinator
MUSC - PICO
Library Science & Informatics
171 Ashley Avenue, Suite 305
MSC 403
Charleston, SC 29425

Indicate any special needs (i.e., dietary, handicapped access):

University of the Virgin Islands
Caribbean Exploratory Research Center
#2 John Brewer's Bay
St. Thomas, VI 00802

Community Leaders Institute Technical Assistance Workshops

July 15, 2011

University of the Virgin Islands
Chase Auditorium, Business 110
#2 John Brewer's Bay
St. Thomas, US Virgin Islands 00802

July 16, 2011

University of the Virgin Islands
Great Hall, North West Wing 134
St. Croix, US Virgin Islands 00824



Overview

On July 15, 2011 in St. Thomas, USVI, and on July 16, 2011 in St. Croix, USVI, the Medical University of South Carolina (MUSC), the Caribbean Exploratory NIMHD Research Center and the University of the Virgin Islands (UVI) are sponsoring a one-day technical assistance workshop to empower individuals and groups to access grant funding on a plethora of topics but focusing on climate change and public health issues relating to Grant#: 3P20MD002286-031S1 entitled: A Collaborative Response to Public Health Challenges Linked to Climate Change Impacts in the Virgin Islands and the Caribbean.

The program emphasizes essential “how-to” skills needed to prepare a “good” grant application. Experts will lead hands-on sessions in finding available grant funding agencies; planning, preparing and submitting a grant application; and establishing and using a 501(c)3 non-profit designation.

Technical Assistance Workshops

Progress requires informed and active leaders. The purpose of these Technical Assistance Workshops is to reinforce this principle and to emphasize the unique relationship between environmental protection, human health, environmental justice and economic development as an essential part of community development.

For More Information Contact:

Dr. LaVerne E. Ragster

Professor of Marine Biology
Eastern Caribbean Center
University of the Virgin Islands
Phone: 340-693-1336
Email: lragste@uvi.edu

Dr. David E. Rivers

Assistant Professor and Director
Public Information and Community Outreach
Department of Library Science & Informatics
Medical University of South Carolina
Phone: 843-792-5546
Email: riversd@musc.edu

Sponsored by:

Medical University of South Carolina, Caribbean Exploratory NIMHD Research Center funded by the National Institutes on Minority Health and Health Disparities and the University of the Virgin Islands.

Agenda

Friday, July 15, 2011 (UVI, St. Thomas, USVI)

8:30 am Registration & Continental Breakfast
UVI, Business 103

9 am Opening & Welcoming Remarks
Chase Auditorium, Business 110
Dr. LaVerne E. Ragster, Professor of Marine Biology, Eastern Caribbean Center, University of the Virgin Islands, St. Thomas, USVI
Dr. David E. Rivers, Assistant Professor and Director, Public Information and Community Outreach (PICO), Department of Library Science and Informatics, MUSC, Charleston, SC
Dr. Sabra C. Slaughter, Chief of Staff, Office of the President, Medical University of South Carolina (MUSC), Charleston, SC

Session I. Ready, Set: Give Me Your Money, What's In A Name, and Do We Really Want To Do This? Terms and Techniques of Grant Writing
9:30 am Chase Auditorium, Business 110
Presenter: Ms. Deborah N. Blacknall, Grants Administrator & Assistant Officer, Office of Sponsored Programs, SCSU, Orangeburg, SC
Presenter: Ms. Gwendolyn F. Mitchell Ulmer, Grants Administrator, Office of Sponsored Programs, SCSU, Orangeburg, SC

Session II. Go: How Do We Do It? and How Much Do We Need? Developing a Proposal and Budget
10:30 am
Presenter: Ms. Deborah N. Blacknall, SCSU, Orangeburg, SC
Presenter: Ms. Gwendolyn F. Ulmer, SCSU, Orangeburg, SC

11:20 am BREAK

Session III. Understanding The 501(c)3 Organization... Formulation and Benefits of a 501(c)3 Organization
11:30 am
Presenter: Dr. Robert E. Hill, President, Ladner Group, L.L.C., Columbia, SC

Overview of the Computer Laboratory Session

Presenter: Ms. Latecia M. Abraham, Program Coordinator, PICO, MUSC, Charleston, SC

12:30 pm LUNCH
Business 103

Session IV. Where Is The Money? Finding Available Grant Funding Agencies
1:30 pm Computer Lab: Caribbean Exploratory NIMHD Research Center, Business 204 E
Presenter: Ms. Deborah N. Blacknall, SCSU, Orangeburg, SC
Presenter: Ms. Gwendolyn F. Ulmer, SCSU, Orangeburg, SC

Agenda

Saturday, July 16, 2011 (UVI, St. Croix, USVI)

8:30 am Registration & Continental Breakfast
Great Hall, North West Wing 134

9 am Opening & Welcoming Remarks
Great Hall, North West Wing 134
Dr. LaVerne E. Ragster, Professor of Marine Biology, Eastern Caribbean Center, University of the Virgin Islands, St. Thomas, USVI
Dr. David E. Rivers, Assistant Professor and Director, Public Information and Community Outreach (PICO), Department of Library Science and Informatics, MUSC, Charleston, SC
Dr. Sabra C. Slaughter, Chief of Staff, Office of the President, Medical University of South Carolina (MUSC), Charleston, SC

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